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This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Discover where the real success in business can be found. What makes some businesses more successful than others? The answer: people.

Organizations with motivated, talented employees that offer outstanding customer service are more likely to pull ahead of the competition.

Performance Management is the first text to emphasize this key competitive advantage, showing readers that success in today's globalized business world can be found, not in technology and products, but in an organization's people. The third edition includes updated and current information, and features over forty new cases. Routledge English Language Introductions cover core areas of language study and are one-stop resources for students. Assuming no prior knowledge, books in the series offer an accessible overview of the subject, with activities, study questions, sample analyses, commentaries and key readings - all in the same volume. The innovative and flexible 'two-

dimensional' structure is built around four sections - introduction, development, exploration and extension - which offer self-contained stages for study. Each topic can also be read across these sections, enabling the reader to build gradually on the knowledge gained. *Introducing English Language: the foundational book in the Routledge English Language Introductions series*, providing an accessible introduction to the English language contains newly expanded coverage of morphology, updated and revised exercises, and an extended Further Reading section comprehensively covers key disciplines of linguistics such as historical linguistics, sociolinguistics and psycholinguistics, as well as core areas in language study including acquisition, standardisation and the globalisation of English uses a wide variety of real texts and images from around the world, including a Monty Python sketch, excerpts from novels such as Virginia Woolf's *To the Lighthouse*, and news items from Metro and the BBC provides updated classic readings by the key names in the discipline, including Guy Cook, Andy Kirkpatrick and Zoltán Dörnyei is accompanied by a website with extra activities, project ideas for each unit, suggestions for further reading, links to essential English language resources, and course templates for lecturers. Written by two experienced teachers and authors, this accessible textbook is an essential resource for all students of the English language and linguistics. This title focuses on the fundamentals of supervision and how supervision can be utilised effectively. The authors are involved in the fields of education, counseling and clinical psychology. *Conveyancing* is designed for law students and new lawyers studying applied land law on the Irish Professional Practice Course. As the fourth edition is published at a time when major reform and modernisation of land law and conveyancing is proposed, the text has been fully revised and updated to include reference to proposed reforms, recently published bills and new legislation enacted. This includes new coverage on the Land Act 2005, the Title Act 2006 and the fundamental changes proposed by the Land and Conveyancing Law Reform Bill 2006. In two volumes, the fourth edition also features updated sample documentation and precedents to enable students to consider the procedural aspects of conveyancing. It includes complete coverage of all the essential knowledge needed when practicing conveyancing, including the legal concept of property, and the protection, acquisition and movement of proprietary interests. The principles of conveyancing practice are clearly explained, ensuring that this is an essential text for apprentices and practitioners in this field. For undergraduate and graduate courses in Strategic Management. Current theories and practice in an interesting, engaging, and easy-to-read format.

Strategic Management in Action presents current strategic management theories and practice in an engaging and easy-to-read format. Coulter effectively blends theory with plenty of opportunity to practice throughout the text, providing students with the ideologies, ethical dilemmas, and unique strategies of today's real managers and organizations in action. The sixth edition continues to present current strategic management theories and practices in an interesting, engaging, and easy-to-read format. There is also a new emphasis on color and photos, making this edition a more visually engaging text for students. "Academic Literacy is an essential tool for people moving into the tertiary phase of education, to support the achievement of their goals. It covers all the necessary academic skills and competencies for constructive and successful study - not only reading, writing, listening and verbal communication, but also critical thinking, possibly the core skill needed at this level of study. Other skills it aims to develop are: understanding and engaging in academic study; vocabulary; reading for study purposes; argument; paraphrasing and summarising; writing paragraphs; assignment writing; and preparing for examinations. New to the edition : An updated and expanded chapter on developing vocabulary and using dictionaries -- Renewed focus on critical thinking and reflective writing -- A refreshed chapter on writing paragraphs, including reflection on constructing effective paragraphs -- Supplemental text on assignment writing and referencing." --Publisher's description. Corporate citizenship is a prominent international issue as contemporary corporations are no longer expected to perform financially, but are also expected to have an ethical relationship of responsibility between the corporate itself and the society in which it operates and performs its business activities. Provides an up-to-date theoretical content pertaining to corporate citizenship, providing local and global examples and case studies. TEACHING CHILDREN ABOUT HEALTH takes a case study approach and is written especially for the elementary classroom teacher. The goal of this text is to help teachers become more knowledgeable about and comfortable with health topics, to be more reflective in their practice of teaching about health, and better equipped with activities for incorporating health subjects into their curriculum. Each chapter considers health from a physical, social, and emotional perspective, acknowledging the mind-body connection. The authors include topics that are relevant in children's lives using a wellness/preventive health model. In addition, each chapter provides activities that can be integrated into several disciplines found in most elementary-school curricula. This text is meant to provide elementary school classroom teachers with the incentive and knowledge base they will need to include interdisciplinary

lessons about the various health content areas in their daily teaching. It recognizes that since most elementary-school programs do not have separate health education experiences for students, and since these are the primary learning years, it is the responsibility of the classroom teacher to initiate learning about health. This fully revised third edition brings a fresh approach to the fundamentals of mass media and communication law in a presentation that undergraduate students find engaging and accessible. Communication Law serves as a core textbook for undergraduate courses in communication and mass media law. The present book is about Hausa linguacultural practices. Its primary goal is to demonstrate aspects of the relationship between Hausa language and culture as it affects northern Nigeria, the territory with the largest concentration of native-Hausa speakers on earth today. Using various examples, illustrations and real-life situations, the book seeks to portray Hausa speakers experiences and practices as they daily exploit their language to communicate their needs and, in the process, express their culture. These experiences and practices are realised largely through Hausa verbal and non-verbal means or both which together give rise to linguacultural patterns of behaviour unique to the speakers. It is hoped that readers, particularly non-Hausas, will find the book enjoyable especially in trying to experience what native-Hausa speakers, using their language to communicate, experience during social interactions. Supported by a number of optional activities and exercises, students and teachers of Hausa will particularly find the book not only resourceful and entertaining but also reader-friendly especially with regard to the role of culture in language learning and teaching. Indeed the book has been partly written to encourage the use of Hausa culture in language teaching and learning. This book disseminates original research on learning in and from practice in pre-service teacher education. Authors such as Lederman and Lederman describe the student teaching practicum (or work-integrated learning [WIL]), which is an essential component of pre-service teacher education, as the 'elephant in the room'. These authors note that 'the capstone experience in any teacher education programme is the student teaching practicum... [a]fter all, this is where the rubber hits the road'. However, many teacher educators will agree that this WIL component is sometimes very insufficient in assisting the student teacher to develop their own footing and voice as a teacher. This is the 'gap' that this research book addresses. Most of the chapters in the book report empirical data, with the exception of two chapters that can be categorized as systematic reviews. WIL is addressed from various angles in the chapters. Chapter 6 focuses on research related to what makes Finnish

teacher education so effective, and in Chapter 4 researchers of the University of Johannesburg disseminate their findings on establishing a teaching school (based on Finnish insights) in Johannesburg. Chapter 3 highlights the challenges faced in open-and distance learning teacher education contexts. Several of the chapters disseminate research findings on alternative interventions to classic WIL, namely, where “safe spaces” or laboratories are created for student teachers to learn and grow professionally. These could either be simulations, such as software programmes and avatars in the intervention described in Chapter 2; student excursions, as the findings in chapters 5, 7 and 10 portray; or alternative approaches to WIL (e.g. Chapters 11 and 12). The book is devoted to scholarship in the field of pre-service teacher education. The target audience is scholars working in the fields of pre-service teacher education, work-integrated learning, and self-directed learning. The book makes a unique contribution in terms of firstly its extensive use of Cultural-Historical Activity Theory as a research lens, and secondly in drawing on various theoretical frameworks. Both quantitative and qualitative research informed the findings of the book. This text is designed to provide insight into the transactional legal needs of the entrepreneur. It is written to provide both business and law students with a foundational understanding of the doctrinal areas of the law that impact the entrepreneurial endeavor. Substantively, coverage begins with taking the entrepreneur from the initial business plan through choice of business entity and corporate governance considerations. It then moves to address the use, analysis, and drafting of transactional documents typically used in the conduct of business. This is followed by chapters covering applied intellectual property law and protection of intellectual property. Coverage concludes with a focus on methods of financing the business entity. Emphasizing the central role of evolution in generating diversity, this best-selling text describes animal life and the fascinating adaptations that enable animals to inhabit so many ecological niches. Featuring high quality illustrations and photographs set within an engaging narrative, *Integrated Principles of Zoology* is considered the standard by which other texts are measured. With its comprehensive coverage of biological and zoological principles, mechanisms of evolution, diversity, physiology, and ecology, organized into five parts for easy access, this text is suitable for one- or two-semester introductory courses. Written by Hennie Swanepoel and Frik de Beer(both based in South Africa) this development studies text, first published in 1997, is suitable for all introductory-level courses. This third edition, like the first and second, strikes a balance between the theory of the law of evidence and its practical

application in a constitutional issues, the impact of these sections on the Anglo-South African law of evidence, and the extent to which some of them may be subject to constitutional challenges. Stock is also taken of the provisions of the Electronic Communications and Transactions Act 25 of 2002 and the consequences of the repeal of s 66 of the Internal Security Act 74 of 1982. This introductory social work book provides both a theoretical and applied overview of the U.S. social welfare system, with international perspectives throughout. Other strengths include themes of empowerment theory and practice and an ecosystems framework. Part I is devoted to the history of social work in the U.S. as well as issues of economic oppression, social oppression, human rights, and restorative justice. Part II is devoted to social work across the life cycle. This fifth edition of *International Law: A South African Perspective* is now titled *Dugard's International Law: A South African Perspective*, in recognition of the fact that this work is a continuation of the earlier editions written by John Dugard. The substance of the work has undergone major changes to take account of new developments both on the international legal scene and in South Africa. *Dugard's International Law: A South African Perspective* presents a South African perspective of international law. The basic principles of international law are described and examined with reference to the principal sources of international law. This examination, however, takes place within the context of South African law. South African state practice, judicial decisions and legislation on international law receive equal treatment with international law as it is practised and taught abroad. The present work is designed to assist judicial officers and practitioners, educate students, and guide diplomats in the intricacies of international law both at home in South Africa and abroad. Intended as a learning text, rather than simply a reference, this work addresses the abstract concepts of animal breeding. It presents the necessary mathematics, but assumes no previous experience in genetics and statistics. Well organized and readable, the book stresses application, then explains theory for an overall understanding of the material. Introduces students to legalistic, theoretical, empirical, comparative and cross-disciplinary research methods, grounded in working examples

New for this edition

New chapter on inter- and cross-disciplinary research essential reading for international students and students with a non-law first degree undertaking research in the areas of law, criminology, psychology and sociology

Research ethics has been expanded to a full chapter that includes current plagiarism and imperfect disclosure

Brings existing chapters up to date with the newest thinking in legal research

Drawing on actual research projects, *Research Methods for Law*

discusses how legal research as process impacts on research as product. The author team has a broad range of teaching and research experience in law, criminal justice and socio-legal studies, and give examples from real-life research products to illustrate the theory. Part of the 'Shelly Cashman' series, this text presents practical, effective, theory-based strategies from a teacher's perspective to help integrate technology resources and methods into the classroom. This work adopts a multidisciplinary approach to corporate communication, including management communication, public relations, organizational behavior and change, marketing communication, and advertising. The many-faceted approach adopts the perspective of a practicing communications professional, emphasizes corporate branding, and focuses on an integrated approach to communication. Written by a seasoned professional, this long-awaited book is ideal for students and academics at all levels, lecturers, supervisors and promoters, researchers-- in fact, anyone involved in writing or editing academic texts. The focus of the book is the Harvard method (author-date method), but the APA method and the running footnotes method have also been included. The aim is to assist users to achieve greater uniformity and consistency of style in bibliographies and reference techniques within various publications-- from assignments, dissertations and theses to articles for scholarly journals and books. The bibliographic treatment of all types of sources has been extended to include printed as well as electronic and Internet sources. The purpose of the book is not to prescribe rigid instructions, but to provide a set of solid and easy-to-use guidelines. The principles guiding all referencing are simplicity, uniformity, and clarity. With its wide range of selected examples, this is a user-friendly and indispensable book. This dictionary is an English-language resource for terminology used in all types of libraries. With more than 4,000 terms and cross-references, the dictionary's content has been carefully selected and includes terms from publishing, printing, literature, and computer science. This book focuses on how to improve the teaching and learning of primary level mathematics education within resource-constrained contexts. It builds on two large numeracy projects within South Africa which speak to broader, global concerns and highlight how research and development not only enables one to meet ethical imperatives but also explore how further interventions can be developed. Teacher and research communities must work together to create mutually beneficial relationships and establish a cohesive understanding of the requirements of primary mathematics education. After describing the functions of the PC and the role of computers in local and global networks, the authors explain the fundamentals of data management,

as well as the support of firms' functions and processes through information processing. The concepts utilized are deployed in a multitude of modern and integrated application systems in manufacturing and service industries. These application examples make up the core of the book. Many application examples illustrate the methodologies addressed. When it comes to learning linear algebra, engineers trust Anton. The tenth edition presents the key concepts and topics along with engaging and contemporary applications. The chapters have been reorganized to bring up some of the more abstract topics and make the material more accessible. More theoretical exercises at all levels of difficulty are integrated throughout the pages, including true/false questions that address conceptual ideas. New marginal notes provide a fuller explanation when new methods and complex logical steps are included in proofs. Small-scale applications also show how concepts are applied to help engineers develop their mathematical reasoning. Contemporary Criminological Issues tackles some of today's most pressing social issues, from the criminalization of Indigenous peoples to interpersonal violence, border control, and armed conflicts. This book advances cutting-edge theories and methods, with the aim of moving beyond the scholarship that reproduces insecurity and exclusion. The breadth of approaches encompasses much of the current critical criminological scholarship, serving as a counterpoint to the growth of managerial and administrative criminologies and the rise of explicitly exclusionary and punitive state policies and practices with respect to 'crime' and 'security.' This edited collection featuring two books, one in English and one in French, includes important contributions to knowledge and public policy by eminent experts and emerging scholars. This book is published in English. This edited book brings together an international cast of contributors to examine how academic literacy is learned and mastered in different tertiary education settings around the world. Bringing to the fore the value of qualitative enquiry through ethnographic methods, the authors illustrate in-depth descriptions of genre knowledge and academic literacy development in first and second language writing. All of the data presented in the chapters are original, as well as innovative in the field in terms of content and scope, and thought-provoking regarding theoretical, methodological and educational approaches. The contributions are also representative of both novice and advanced academic writing experiences, providing further insights into different stages of academic literacy development throughout the career-span of a researcher. Set against the backdrop of internationalisation trends in Higher Education and the pressure on multilingual academics to publish their research outcomes in English, this volume will be of use to academics

and practitioners interested in the fields of Languages for Academic Purposes, Applied Linguistics, Literacy Skills, Genre Analysis and Acquisition and Language Education. Information communication technology (ICT) has changed the way we access and use information. It has also dramatically increased the amount of information available. The information environment constantly changes, and it requires particular skills to make use of the bewildering flood of information. These skills, collectively referred to as information literacy skills, include the ability to locate, evaluate, and use information effectively. They are important for everyone, but especially for undergraduate students. This book will not only ensure that you, as a student, cope with your studies, but will also enable you to participate in the global economy and keep abreast of the ever-changing environment once you graduate. The book examines the various aspects of information literacy, including finding information in a range of sources and resources, such as a library and the internet; and differentiating between various types of resources such as journals, grey literature, government publications, data bases and the internet. It demonstrates how to search electronic information sources effectively, and evaluate information obtained from the internet. It clarifies what is ethical use of information. Also covered in this book are the essential skills of compiling notes and summaries from sources; reading and writing skills - especially as related to writing assignments; and referencing methods needed for compiling an accurate and complete bibliography. The book includes self-test activities and is an indispensable tool for undergraduates. This work examines the facets of the connection between environmental quality and the economic behaviour of individuals and groups of people. End of chapter discussion questions help to reinforce the concepts learned in the chapter and help students apply those concepts. "Given the common acknowledgement that strategy implementation is the greatest challenge to managers in the 21st century and the greatest reason for strategy failure we decided to focus on strategy implementation. Rather than promoting the unrealistic idea of strategy as a purely rational and deliberate outcome, this book acknowledges and explores the idea that strategy is often emergent, messy and experimental and features a number of new chapters, focusing on strategy implementation and change management, resource allocation and responsible leadership. It also includes a more detailed coverage of managing strategic risk."--Publisher's description.

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